



## STATEMENT OF INTERESTS

### *Candidates for State and Local Office*

#### **Filing Requirements**

Pursuant to the Comprehensive Governmental Ethics Reform Act of 2006, state and local candidates must file a Statement of Interests with the Tennessee Ethics Commission (Commission). **Failure to timely file your Statement of Interests may result in the assessment of civil penalties of up to \$10,000.**

#### **Filing Date**

Statement of Interests must be filed no later than 30 days after the last day to qualify as a candidate. You will receive a letter from the Commission shortly after your qualifying deadline with your due date, authorization code, and filing instructions.

**Please Note:** If you are a current local officeholder running for the same office and you filed the Statement of Interests required to be filed by January 31<sup>st</sup>, you are not required to file this Statement of Interests as a candidate.

#### **How to File**

**File Electronically.** You may file electronically at the Commission's website:  
<https://apps.tn.gov/conflict>.

- 1.) **Previously Filed Electronically.** You will continue to use the same username and password to file. If you do not remember your username and password, you can retrieve this information by clicking on "Forgot Username or Password," or by calling tech support at 629-888-5870.
- 2.) **First Time Electronically Filing.** In order to file electronically, you must have internet access, an e-mail address, and an authorization code which you will need to establish your account. To obtain your authorization code, please contact the Commission at (615) 741-7959. Your authorization code will not be available until **AFTER** your qualifying deadline.

**File on Paper:** A paper Statement of Interests (with instructions) is available on the Commission's website at <https://www.tn.gov/content/dam/tn/ethicscommission/documents/officials/FORM-%20ss-8005.pdf>.

You should download the form, complete it in its entirety and return to the Commission at the address listed on the instructions. You may also request a form and instructions from the Commission by calling (615) 741-7959.

If you have any questions concerning your statement, call (615) 741-7959 for information.